



McCarthy Catholic College

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Emu Plains NSW 2750

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29 November 2017

Dear Parents,

The **Parent-Teacher Interviews** will be conducted in Week 10 of Term 4, on **Friday, 15th December**. It is timely to reflect upon the progress of each student throughout the year with the view towards setting goals for the year to come.

The organisation of the Parent-Teacher Interviews will involve the interviews at 9:00 am to 3:00pm.

The times for interviews will be:

9:00 am - 11:00 am	Session 1
11:40 am – 1:40 pm	Session 2
2:10 pm – 3:00 pm	Session 3

The information on the back of this letter provides directions for the booking of interviews.

The reports for Years 7 – 10 students will be distributed next week.

To make the interview a worthwhile experience, it is expected that students attend with their parents. The students are to be dressed in **full school uniform** and they are to bring their college diaries to the interviews. The students will need to check with their teachers if they are expected to bring examples of their work.

Supervision will be provided for students who need to attend school on the day.

Yours sincerely,

Mrs Tania Cairns
Principal Leader





Book School Interviews Online

Dear Parents

Parent/Teacher/Student interviews will be held at **9:00am – 3:00pm** on **Friday 15 December**

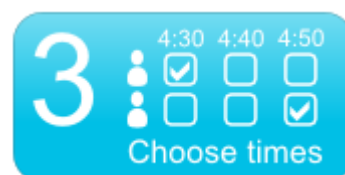
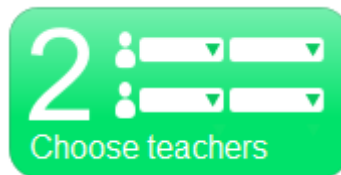
You can now book interviews at times that suit **YOUR FAMILY BEST**.
Go to www.schoolinterviews.com.au and follow these simple instructions.

BOOKINGS OPEN WEDNESDAY 29 November at 11:00am
BOOKINGS CLOSE MONDAY 14 December at 3:00pm

School event code
59jss Go

Go to

www.schoolinterviews.com.au
Enter THIS school event code.
Then follow the 3 simple steps.



When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately. You can return to www.schoolinterviews.com.au at any time, and change your interviews - until bookings close.

BOOKINGS OPEN THIS WEDNESDAY 29 NOVEMBER SO THAT ALL FAMILIES MAY BOOK AT THE SAME TIME

For parents that don't have access to the internet at home, at work, at a friend's house or on their phones, computer kiosks will be available at the School Office from Monday 4 December onwards, so that parents can still make their own bookings. Parents may send a note to school with the approximate times they require, or phone the school on 02 4735 3211. Students with written permission from parents may also have access to the kiosk. Interviews are strictly 5mins and spaces are limited. If you require more time, please contact your teacher directly to make alternative arrangements.

Parents can change their interview bookings, any time prior to the closing date, by re-visiting the www.schoolinterviews.com.au website, and using the event code. Parents wishing to change their interview times after the closing date, should contact the school directly on: 02 4735 3211

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75 MACKELLAR STREET, EMU PLAINS, NSW 2750

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