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26 October 2018

Dear Parent / Guardian,

Year 7 are into the 4th term of their first high school year. On this journey we have heard from both parents and students regarding the dynamic change to expectations around homework. Concerns raised included:

- How can Year 7 students and families be aware of school expectations to better organise their time when it comes to family life eg. sporting commitments, music class etc.
- How do we navigate google classroom to find assessment and homework tasks and be able to know when they are due.
- How much homework is enough for a Year 7 Student?

We are always looking for ways to improve the transition process from Year 6 into Year 7. Based on this feedback, we have spent last term investigating how homework has been scaffolded in a few of the primary schools from which our students have come. As a result of this and much discussion, we would like to pilot a 'Learning Prep' program with our Year 7 students starting in Week 4 and finishing Week 10.

The 'Learning Prep' sheet will have information about daily expectations at home and will also have a section to inform parents of upcoming due dates for assessment tasks and school events.

At the conclusion of the pilot program, we welcome feedback from parents at the parent teacher interviews on Wednesday, 19 December 2018. Teachers and students will have the opportunity to review the process to determine whether it should be implemented as part of the 2019 transition program.

**Please turn over to read through the requirements of the pilot program and keep this on hand at home for your reference.**

Yours sincerely,

Mrs Tania Cairns  
Principal Leader

Mrs Julie Petrovski  
Leader of Learning Year 7



**To allow this pilot to work effectively the following partnership will need to take place:**

**At Home:**

- Parent to sign the document every Monday night. This is to state that your child has completed their reading, attempted their numeracy sheet and practised their words.
- Assist your child by keeping to the suggested timeframe for each task.
- Listen to your child when they are completing their reading for 10 minutes each night.

**The Teacher:**

- The teacher will be checking their set learning task the first lesson they have the following week and will sign / stamp the sheet.
- No other homework tasks should be given in class during the pilot program.

**The Student:**

- Each Tuesday morning during homeroom, a new Learning Prep sheet will be issued, they are to glue it into their diary on the page for the corresponding week.
- Complete practising words in the back of their English book, complete answers for the Numeracy sheet in the back of their Maths book.
- Students are to attempt each task to the best of their abilities in the suggested timeframe.