



McCarthy Catholic College

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1 March 2018

Dear Parents,

The **Parent-Teacher Interviews for Years 11 and 12 College students** will be conducted in **Week 9 of Term 1, on Wednesday, 28th March**. It is timely for Years 11 who have just commenced their senior study as well as for Year 12 who have completed their second assessment tasks. It is essential that all parents attend to ensure they are aware of their son's or daughter's progress.

The organisation of the Parent-Teacher Interviews will involve the interviews beginning at 2:00 pm. The interviews are scheduled for 5 minutes each.

The information on the back of this letter provides directions for the booking of interviews.

To make the interview a worthwhile experience, it is expected that students attend with their parents. The students are to be dressed in full school uniform and they are to bring their college diaries to the interviews. The students will need to check with their teachers if they are expected to bring examples of their work.

If there is any reason for why you will be unable to attend the Parent-Teacher Interviews, please contact Mr Martin Stein, Head of Student Wellbeing and Learning so other arrangements for interviews can be organised.

Yours sincerely,

Mrs Tania Cairns
Principal Leader





School Interviews

Dear Parents,

Parent/Teacher/Student interviews will be held shortly.

Interviews are strictly 5 minutes and spaces are limited. If you require more time with a particular teacher, please arrange a separate meeting by telephoning the school on 47 353 211

Go to www.schoolinterviews.com.au and enter the code **vzuy8**



Enter your details



Select the teachers you wish to see



Select the appointment times that suit your family best



When you click FINISH your selected bookings will be emailed to you immediately. If you do not receive your email, please check your junk-mail, or enter the event code again and check your email address spelling. Update your details if email address is incorrect.

DO NOT DELETE the email you receive. Keep it somewhere safe. You may need to refer back to it at a later date.

REMEMBER TO ADD YOUR APPOINTMENTS TO YOUR CALENDAR - reminders will not be sent home.

Bookings must be finalised by 28th March at 10:30am

If you need to view, cancel, change or print your bookings:

- Click on the link in the confirmation email you received after you made your bookings
- OR return to www.schoolinterviews.com.au and enter the code and the email address you used when making your bookings.